



Brasilia, Brazil, June 25-June 30, 2023

LOGISTICS NOTE FOR PARTICIPANTS

Schedule

Pre-TF Committee Meetings Consultations

Date	Event
Sunday, June 25	Morning: <ul style="list-style-type: none"> ▪ Contributor Countries ▪ Observers ▪ Recipient Country members Afternoon: MDB and CIF Members Evening: Joint CIF/GEF Cocktail Hour
Monday, June 26	Morning: <ul style="list-style-type: none"> ▪ ACT Workshop ▪ Gender Panel ▪ Off Shore Wind Report Launch Afternoon: Field Visit – Embrapa

High Level Event - Livestreamed

Tuesday, June 27	Morning: Yesterday, Today, Tomorrow High-Level Event Afternoon: Brazil Celebrates 10 Years of FIP Investment Evening: DGM Happy Hour
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CIF Trust Fund Committee and Sub-Committee Meetings

Wednesday, June 28	Full day: Joint Meeting of the CTF and SCF Trust Fund Committees
Thursday, June 29	Full day: CTF Trust Fund Committee Meeting
Friday, June 30	Morning: GCAP Sub-Committee Meeting Afternoon: SCF Trust Fund Committee Meeting <u>Evening: Farewell Party</u>

Venue

[Royal Tulip Hotel in Brasilia](#)

Convention Center
 SHTN Trecho 1 Conjunto 1B Bloco C - Asa Norte
 Brasília - DF, 70800-200, Brazil
 Phone: +55 61 3424-7000

Event Registration

Registration: All participants are required to register online via the CIF registration system prior to the meetings. You should have received the link in our earlier communication, but if you did not have a chance yet to register, please do so at your earliest by using this [link](#). Please register only for those events and meetings you are planning to attend.

On-Site Check-In: Sunday, June 25, 2023 - Friday, June 30, 2023
Starting time: 8:00 AM
Location: Royal Tulip Hotel, Convention Center Foyer

Hotel Accommodations

[Royal Tulip Hotel & Golden Tulip Hotel](#) (same complex) - Negotiated rates have been secured for participants of the CIF TFC meeting. Participants must contact the Reservation Center by phone (+55 61 3424-7018) or email (df.reservas@goldentulip.com.br) and inform the code **CIF TFC MEETING**.

The discounted rate below is valid for prepaid and non-refundable reservations made until June 16, 2023.

Royal Tulip	
Standard Single	R\$ 519 + 10% T.S + 3% ISS
Standard Double	R\$ 589 + 10% T.S + 3% ISS
Golden Tulip	
Deluxe Single	R\$ 347 + 10% T.S + 3% ISS
Deluxe Double	R\$ 407 + 10% T.S + 3% ISS

Rates are expressed in Brazilian Reais (R\$) and USD 1 = R\$ 5.

[Brasilia Palace Hotel](#) - alternative accommodation, only 4 minutes walking distance from the meeting venue:
SHTN Trecho 01 Conjunto 1 - 70800-200, Brasília, DF
Phone: +55 61 3306-9000 / 3319-3543
E-mail address: reservaspalace@plazabrasilia.com.br

Airport transportation to/from the hotel

Airport transportation from Brasilia International Airport Juscelino Kubitschek to the Royal Tulip Hotel is very straight forward. The distance is 18 km and it takes approximately 20 min taxi ride.

Taxi – available 24 hours, regular taxi ranks are located on the access road, in front of the Domestic Arrivals exit. It is recommended that before starting your trip you confirm the cost with the driver or if it will run by meter. The fee for the ride should be approximately R\$ 40 (USD 8).

There is also a prepaid executive taxi service, **Safer Black**. Passengers have the option of paying for the ride with their credit card and at a fixed amount, defined according to the destination region. It is possible to purchase the service inside the Domestic Arrivals (at the baggage claim area) or in the public area on the ground floor (paying station machines in English, see picture). You just select ‘Royal Tulip Hotel’ as your destination.



Rider Apps - Very popular and widely available. When using Uber, we recommend selecting Uber Black as the cars are newer and more comfortable. Rider App lane is the third lane. Price varies between R\$ 40-60 (USD 8-12).

Field trip to the Embrapa Research Facility

- Transportation from and to the Royal Tulip Hotel and Golden Tulip Hotel will be provided for the field trip to the Embrapa Research Facility, which will take place on Monday, June 26.
- The project site is located within the Brasilia area. Trip is a maximum of 40 min by road. Additional details on bus arrangement and time of departure from the hotel will be provided upon arrival.
- Interpretation Portuguese <> English will be provided.
- Please wear comfortable clothes, long pants and close-toed shoes for the field trip.
- Participants are advised to carry your ID with you along with a small daypack with the following personal items:
 - ✓ Water bottle (filled with water¹)
 - ✓ Light jacket
 - ✓ Sunscreen
 - ✓ Hat/cap for sun
 - ✓ Tissues, wipes
 - ✓ Sunglasses
 - ✓ Camera or phone for taking photos
 - ✓ Insect repellent
 - ✓ Hand sanitizer
- **Please confirm your participation in the field trip as soon as possible – see link above under Event Registration.** To allow for accurate planning, registration will be closed two weeks prior to the field trip date. Should you register and wish to cancel, please let us know.

Health and Travel Insurance

Participants are expected to make their own medical travel insurance arrangements.

CIF Administrative Unit Contacts

Trust Fund Committees

CIF Governance Team: cif_governance_team@worldbankgroup.org
Phones/WhatsApp: +1 202-390-5638 (Amel)/ +1 989-906-3609 (Hema)

¹ The hotel will provide filtered water in jugs for the meetings. Bottled water in the hotel rooms are not complimentary. It is not the normal practice to drink tap water in Brazil.

Logistics Brasilia

CIF Events: cif_events@worldbank.org

Phones/WhatsApp: +1 202 766-6944 (Renata)/ +55 61 9989 5060/+1 202 684-0719 (Julia)

General Information

Entry visa to Brazil

- Visas for travelers visiting Brazil must be obtained prior to entry into the country. You are kindly reminded to **verify specific requirements (including transit visa) before travelling.**
- **Please click on the link [here](#) to check if you need a visa to enter Brazil.**
- **Please ensure that your passport is valid for at least six months from the date of entry.**
- A transit visa may be required when connecting/transiting through certain countries. Please review your flight itinerary to ensure that the transit visas needed have been obtained. Note: the issuance of a transit visa may take up to 10 business days.

Weather

The average temperature in Brazil, in June for a typical day, ranges from a high of 79°F (26°C) to a low of 53°F (11°C). Some would describe it as pleasantly warm with a gentle breeze and overcast with clouds. Visitors should be sure to wear weather-appropriate clothing. Current weather conditions in the area can be found [here](#).

Farewell party – we recommend bringing a warm jacket as the venue is by the lake and might get pretty chilly.

Safety and Security

- Contacts:
 - Dial code: International dial code: +55 61
 - Police: 190 / +55 61 3910-1628
 - Ambulance: 192 (for public hospitals only) / +55 61 3329-5300 WMed UTI Móvel (Private)
 - Private Doctor – 24/7 Dr. Plínio Brant (+ 55 61 99981-3013)

Health and Hospital Information

- **COVID 19 VACCINES:** To enter Brazil, travelers aged 12 and older **must** present proof of COVID-19 vaccination or a negative COVID-19 test. Wearing masks during the events is voluntary.
- **YELLOW FEVER VACCINES:** Yellow Fever Vaccine is **recommended** for all the travelers to several Brazilian states, including Distrito Federal and the capital Brasilia. Please refer to the requirements [here](#).

Additional details

- **Time zone in Brasilia:** UTC-03:00
- **Currency Exchange:** The local currency the Brazilian Reais at the current exchange rate (as of May 1, 2023) is US\$1= 5 Brazilian Reais. All major credit cards are readily accepted in Brasilia.
- **Banking:** Please note, the **Royal Tulip Hotel does not have ATMs** on its premises and the nearest is in the city center, 15 min taxi drive. Hence, we recommend that if you need to pull out cash, please do so at the airport upon your arrival or you may also exchange USD into Brazilian currency at the hotel reception.
- **Power plugs and sockets in Brazil:** For Brazil there are two associated plug types, **types C and N**. Plug type C is the plug which has two round pins. Plug type N is the plug which has two round pins and a grounding pin. Brazil operates on a 127/220V supply voltage and 60Hz. Your need for a power plug adapter depends

on the power plugs used in your own country.



- **Welcome to Brazil Guide 2023:** Things to do in Brasilia, and other useful information can be found [here](#) (can we upload it on the TFC webpage and add link here?).

Virtual Participation

The CIF Administrative Unit will arrange for participation via Zoom during the meetings.

Date	Meeting and Time	Join Using Zoom	Join Using Phone
Sunday, June 25, 2023	Consultations Meetings	Links sent by invite	
Monday, June 26, 2023	ACT Workshop		
Tuesday, June 27, 2023	Yesterday, Today, Tomorrow 10 years of FIP Investment	Livestream	
Wednesday, June 28, 2023	Joint Meeting of the CTF and SCF Trust Fund Committees	Zoom link here Meeting ID: 961 7155 1353 Passcode: CIFjffc1!6	Find your local number here Meeting ID: 961 7155 1353 Passcode: 9964537151
Thursday, June 29, 2023	CTF Trust Fund Committee Meeting	Zoom link here Meeting ID: 974 0751 2061 Passcode: CTFffc6!29	Find your local number here Meeting ID: 974 0751 2061 Passcode: 4221525338
Friday, June 30, 2023	GCAP Sub-Committee Meeting SCF Trust Fund Committee Meeting	Zoom link here Meeting ID: 924 1260 1070 Passcode: Scf-Gcap!6	Find your local number here Meeting ID: 924 1260 1070 Passcode: 5666792640

Virtual Participation Instructions:

- Interpretation services (English/French/Spanish) will be provided through Zoom during the meetings.
- To access the interpretation feature, please make sure that you are accessing Zoom from the application on your laptop and not through the web browser. A link to download the Zoom application is [here](#).
- Close captioning feature on zoom will be enabled during the meetings.
- Throughout the meeting, kindly have your mic on mute unless you are speaking.
- If you are connecting to Zoom through your phone (Android/IOS), you will need to use the latest version of the Zoom application.
- Connect to the meeting 15-30 minutes before the meeting starts to resolve any IT/connection issues you may encounter prior to the beginning of the meeting.
- Participants using the Zoom Application can send messages through the “Chat” icon to inform the CIF AU that they would like to speak.