

Document Manager for Construction Site Documents

The FEMP Document Manager system was created to manage sitewide documents and forms. It was designed to replace four non-integrated, legacy applications, DOCSYS, PC-VCTR and Fox Pro. Document Manager allows FEMP personnel to manage, control, distribute, and retain revision history of documents such as engineering drawings, design documents, site procedures, and vendor/contractor submittals. Users of Document Manager are able to create documents, maintain revision history, cross reference documents, manage distribution lists, prepare and save distribution transmittals showing when a document was distributed, what revision, to whom, comments and receipt of document. This system allows users to verify all of the above information on documents within one screen with the ability to open one or more revisions at the same time. It is set-up for easy accessibility by the novice user.

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